City of Cocoa Budget Adjustment Form FY 2017

SELECT ADJUSTMENT TYPE: BUDGET TRANSFER **REQUESTING DEPARTMENT #:** 2132 **DATE PREPARED:** 03/20/17

'FROM' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
($ 5,000)	001-2132-524.34-00		CONTRACT SERVICES	$ 20,000	$ 20,000	$ 15,000	$ 15,000
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
($ 5,000)	TOTAL						

'TO' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 5,000	001-3200-515.34-00		CONTRACT SERVICES	$ 26,000	$ 31,000	$ 36,000	$ 16,780
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 5,000	TOTAL						

REASON/JUSTIFICATION FOR ADJUSTMENT:

When the transfer of funds from 3200 to 2132 as part of the Code Enforcement Division transfer from CS to PD were approved by City Council on 2/28/17, an additional $5,000 was transferred that had already been expended in 3200 for building inspection services. Staff needs to transfer the $5,000 back to CS to cover the expenses already incurred. Agenda 17-133

City COUNCIL APPROVAL REQUIRED? ***YES*** (●) ***NO*** ( ) ***DATE APPROVED:*** 04/11/17 ***RESOLUTION #:*** 2017-31

City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.

3/23/17	Eric Austin — Digitally signed by Eric Austin DN: dc=org, dc=cocoafl, ou=PD, cn=Eric Austin, email=eaustin@cocoapolice.com Date: 2017.03.23 15:37:02 -04'00'	3/24/17	Lea Taylor — Digitally signed by Lea Taylor Date: 2017.03.24 10:19:10 -04'00'	4/13/17	Lora Howell — Digitally signed by Lora Howell Date: 2017.04.13 15:23:54 -04'00'
Date	Requestor's Signature	Date	Finance Approval Signature	Date	Finance Director's Signature
3/23/17	Michael Cantaloupe — Digitally signed by Michael Cantaloupe Date: 2017.03.23 15:58:58 -04'00'	3/27/17	Lora Howell — Digitally signed by Lora Howell Date: 2017.03.27 08:03:06 -04'00'	4/15/17	John A. Titkanich — Digitally signed by John A. Titkanich Date: 2017.04.15 13:12:10 -04'00'
Date	Department Director's Signature	Date	Deputy Fin. Director's Signature	Date	City Manager's Signature

FINANCE USE ONLY:

Date Entered: _____ Entered By: _____ Group #: _____