City of Cocoa Budget Adjustment Form FY 2018

SELECT ADJUSTMENT TYPE: BUDGET TRANSFER **REQUESTING DEPARTMENT #:** 3230 **DATE PREPARED:** 02/09/18

'FROM' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
($ 122)	112-3230-559.34-00		Contract Services	$ 500	$ 500	$ 378	$ 378
($ 184)	112-3230-559.34-00		Contract Services	$ 500	$ 378	$ 194	$ 194
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
($ 306)	TOTAL						

'TO' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 122	112-3230-559.43-00		Electric/Water/Sewer	$ 0	$ 0	$ 122	$ 0
$ 184	112-3230-559.45-00		Insurance	$ 4,079	$ 4,079	$ 4,263	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 306	TOTAL						

REASON/JUSTIFICATION FOR ADJUSTMENT:

Budget transfer to correct a negative balance in the Electric/Water/Sewer and Insurance accounts. This budget transfer was approved by the the US 1 Corridor CRA on April 23, 2018.

City COUNCIL APPROVAL REQUIRED? ***YES*** ○ ***NO*** ● ***DATE APPROVED:*** _____ ***RESOLUTION #:*** _____

City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.

2/9/18	Samia Singleton — Digitally signed by Samia Singleton DN: dc=org, dc=cocoafl, ou=CH, cn=Samia Singleton, email=ssingleton@cocoafl.org Date: 2018.02.09 14:07:55 -05'00'	2/13/18	Lea Taylor — Digitally signed by Lea Taylor Date: 2018.02.13 13:45:28 -05'00'	7/19/18	Rebecca Bowman — Digitally signed by Rebecca Bowman Date: 2018.07.19 12:18:41 -04'00'
Date	Requestor's Signature	Date	Finance Approval Signature	Date	Finance Director's Signature
2/9/18	Nancy Bunt — Digitally signed by Nancy Bunt Date: 2018.02.09 14:12:07 -05'00'	2/13/18	Lora Howell — Digitally signed by Lora Howell Date: 2018.02.13 16:54:12 -05'00'	7/19/18	John A. Titkanich — Digitally signed by John A. Titkanich Date: 2018.07.19 14:25:28 -04'00'
Date	Department Director's Signature	Date	Deputy Fin. Director's Signature	Date	City Manager's Signature

FINANCE USE ONLY:

Date Entered: _____ Entered By: _____ Group #: _____