# City of Cocoa Budget Adjustment Form FY 2018

**SELECT ADJUSTMENT TYPE:** BUDGET TRANSFER **REQUESTING DEPARTMENT #:** 3230 **DATE PREPARED:** 11/08/17

## 'FROM' ACCOUNT(S)

| ADJUSTMENT AMOUNT | ACCOUNT NUMBER | PROJECT NUMBER | ACCOUNT NAME | ORIGINAL BUDGET | AMENDED BUDGET | ADJUSTED BUDGET | UNENCUMBERED BALANCE |
|---|---|---|---|---|---|---|---|
| ($ 35,000) | 110-3230-559.39-00 | | Contingency | $ 140,364 | $ 140,364 | $ 105,364 | $ 105,364 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| ($ 35,000) | TOTAL | | | | | | |

## 'TO' ACCOUNT(S)

| ADJUSTMENT AMOUNT | ACCOUNT NUMBER | PROJECT NUMBER | ACCOUNT NAME | ORIGINAL BUDGET | AMENDED BUDGET | ADJUSTED BUDGET | UNENCUMBERED BALANCE |
|---|---|---|---|---|---|---|---|
| $ 35,000 | 110-3230-559.31-00 | | Professional Services | $ 0 | $ 0 | $ 35,000 | $ 35,000 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 0 | | | | $ 0 | $ 0 | $ 0 | $ 0 |
| $ 35,000 | TOTAL | | | | | | |

**REASON/JUSTIFICATION FOR ADJUSTMENT:**

A budget transfer to cover costs for the development of a 5-year Cocoa Waterfront Strategic Plan.
CRA Board 11/14/17

**City COUNCIL APPROVAL REQUIRED?** ***YES*** ○ ***NO*** ● ***DATE APPROVED:*** 11/14/17 ***RESOLUTION #:***

***City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.***

| | | | | | |
|---|---|---|---|---|---|
| 11/8/17 | Samia Singleton (Digitally signed by Samia Singleton DN: dc=org, dc=cocoafl, ou=CH, cn=Samia Singleton, email=ssingleton@cocoafl.org Date: 2017.11.09 08:42:45 -05'00') | 11/22/17 | Lea Taylor (Digitally signed by Lea Taylor Date: 2017.11.22 11:00:14 -05'00') | 11/30/17 | Teri Butler (Digitally signed by Teri Butler Date: 2017.11.30 15:10:15 -05'00') |
| Date | Requestor's Signature | Date | Finance Approval Signature | Date | Finance Director's Signature |
| 11/17/17 | Karen Hamilton (Digitally signed by Karen Hamilton Date: 2017.11.17 15:22:52 -05'00') | 11/30/17 | Lora Howell (Digitally signed by Lora Howell Date: 2017.11.30 14:44:40 -05'00') | 12/4/17 | John A. Titkanich (Digitally signed by John A. Titkanich Date: 2017.12.04 16:55:37 -05'00') |
| Date | Department Director's Signature | Date | Deputy Fin. Director's Signature | Date | City Manager's Signature |

***FINANCE USE ONLY:***

Date Entered: _____ Entered By: _____ Group #: _____