City of Cocoa Budget Adjustment Form FY 2018

SELECT ADJUSTMENT TYPE: BUDGET TRANSFER | REQUESTING DEPARTMENT #: 1103 | DATE PREPARED: 01/16/17

'FROM' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
($ 43,435)	001-1103-516.44-00		RENTALS AND LEASES	$ 133,000	$ 160,590	$ 117,155	$ 0
($ 167,505)	001-1600-513.39-00		CONTINGENCY	$ 309,476	$ 219,036	$ 51,531	$ 27,171
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
($ 210,940)	TOTAL						

'TO' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 131,724	001-1103-516.52-00		OPERATING SUPPLIES	$ 308,420	$ 320,654	$ 452,378	$ 24,088
$ 33,318	001-1103-516.46-00		REPAIRS & MAINTENANCE	$ 369,344	$ 369,344	$ 402,662	$ 134,205
$ 38,950	001-1103-516.34-00		CONTRACT SERVICES	$ 261,755	$ 261,755	$ 300,705	$ 363,077
$ 6,948	001-1103-516.41-00		COMMUNICATION	$ 57,513	$ 57,513	$ 64,461	$ 10,922
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 210,940	TOTAL						

REASON/JUSTIFICATION FOR ADJUSTMENT:

This Budget Transfer is to support the purchase of a new phone system for the City. The current solution has proven to be unreliable at times and the City will realize a break even return on investment within 35 months of purchasing the new phone system. The new system will be housed in-house and supported by the City's IT Division. Agenda #18-008

City COUNCIL APPROVAL REQUIRED? *YES* (●) *NO* ( ) *DATE APPROVED:* 01/23/18 *RESOLUTION #:* 2018-005

City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.

1/16/18	Robert Beach (Digitally signed by Robert Beach Date: 2018.01.16 15:49:52 -05'00')	1/16/18	Lea Taylor (Digitally signed by Lea Taylor Date: 2018.01.16 16:06:26 -05'00')	1/24/18	Teri Butler (Digitally signed by Teri Butler Date: 2018.01.24 13:02:54 -05'00')
Date	Requestor's Signature	Date	Finance Approval Signature	Date	Finance Director's Signature
1/16/18	Matthew Fuhrer (Digitally signed by Matthew Fuhrer DN: cn=Matthew Fuhrer, o=City of Cocoa, ou=City Manager's Office, email=mfuhrer@cocoafl, c=US Date: 2018.01.16 15:52:30 -05'00')	1/16/18	Lora Howell (Digitally signed by Lora Howell Date: 2018.01.16 16:09:44 -05'00')	1/25/18	Matthew Fuhrer (Digitally signed by Matthew Fuhrer DN: cn=Matthew Fuhrer, o=City of Cocoa, ou=City Manager's Office, email=mfuhrer@cocoafl, c=US Date: 2018.01.25 11:15:46 -05'00')
Date	Department Director's Signature	Date	Deputy Fin. Director's Signature	Date	City Manager's Signature

FINANCE USE ONLY:

Date Entered: _____ Entered By: _____ Group #: _____