City of Cocoa Budget Adjustment Form FY 2018

SELECT ADJUSTMENT TYPE: BUDGET TRANSFER **REQUESTING DEPARTMENT #:** Finance **DATE PREPARED:** 10/02/17

'FROM' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
($ 11,870)	421-1515-536.46-00		Repairs & Maintenance	$ 18,445	$ 18,445	$ 6,575	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
($ 11,870)	TOTAL						

'TO' ACCOUNT(S)

ADJUSTMENT AMOUNT	ACCOUNT NUMBER	PROJECT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	AMENDED BUDGET	ADJUSTED BUDGET	UNENCUMBERED BALANCE
$ 11,870	421-1515-536.64-15		IT Hardware	$ 91,090	$ 91,090	$ 102,960	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 0				$ 0	$ 0	$ 0	$ 0
$ 11,870	TOTAL						

REASON/JUSTIFICATION FOR ADJUSTMENT:

The replacement of the Itron devices has been planned for FY2018. It was intended to purchase 14 Neptune Ranger devices; however, this does not permit for any "extra" devices should device failures occur as we have 14 Meter Readers. It would be prudent to purchase two back-up devices to negate any downtime for the meter reading function. It is suggested the procurement and implementation of the Neptune Ranger devices to occur Q1 of FY2018, thus the Itron annual maintenance funds are being requested to transfer to Capital IT Hardware to support the procurement of two additional devices. Agenda-17-418

City COUNCIL APPROVAL REQUIRED? ***YES*** (●) ***NO*** ( ) ***DATE APPROVED:*** 10/10/17 ***RESOLUTION #:*** 2017-101

City Council approval is needed for all transfers greater than $50,000 and transfers between Departments / Funds. Attach copy of agenda item and City Clerk's Journal noting approval.

9/20/17 Jessica Dovale Digitally signed by Jessica Dovale Date: 2017.09.20 14:17:38 -04'00'	10/3/17 Lea Taylor Digitally signed by Lea Taylor Date: 2017.10.03 13:20:58 -04'00'	10/11/17 Teri Butler Digitally signed by Teri Butler Date: 2017.10.11 09:52:36 -04'00'
Date Requestor's Signature	Date Finance Approval Signature	Date Finance Director's Signature
10/3/17 Teri Butler Digitally signed by Teri Butler Date: 2017.10.03 08:33:10 -04'00'	10/3/17 Lora Howell Digitally signed by Lora Howell Date: 2017.10.03 13:31:27 -04'00'	10/11/17 Matthew Fuhrer Digitally signed by Matthew Fuhrer DN: cn=Matthew Fuhrer, o=City of Cocoa, ou=City Manager's Office, email=mfuhrer@cocoafl, c=US Date: 2017.10.11 10:54:30 -04'00'
Date Department Director's Signature	Date Deputy Fin. Director's Signature	Date City Manager's Signature

FINANCE USE ONLY:

Date Entered: _____ Entered By: _____ Group #: _____